

DRAFT Community School District 3 Leadership Team Minutes

Wednesday, June 20, 2017 9:00am- 11:00am

Joan of Arc Complex: 154 West 93rd Street, NY, NY 10025 Room 204

Attendees: CSD3 Superintendent, Ilene Altschul; CSD3 Principal Leadership Facilitator, Cynthia Dickman; Matt Angell CSD3 Field Support Liaison; CSD3 Title I Representative, Jimmie Brown; CSD3 CSA Representative, Charles DeBerry; CSD3 UFT Representative, Elizabeth Espert; Kerri Keiger CSD3 President's Council President; CSD3 Teacher Development/Evaluation Coach, Russell Gonzales; CSD3 Family Support Coordinator Tracy McClaire; NYCDOE Senior School Improvement Liaison, Tami Sturm; Manhattan High School Superintendent Representative, Kevin Froner;

Meeting called 9:10 a.m.

May minutes were approved.

No additions to agenda.

Superintendent Report by Ilene Altschul-

- John Curry is leaving MS 258 to take a position at Central. He decided it is time to move on and make a change. I want to thank him for his 23 years at Community Action and support in District 3.
- Tracie Benjamin-Van Lierop was hired as the new Director of School Renewal.
- M163, M452, M166, Special Music School, Center School, La Guardia HS are designated as Reward Schools
- Congratulations to Special Music School HS with 100% graduation rate for their 12th grade
- 20th Anniversary of the Dominican Students Award
The following students from District 3 will be recognized by the Dominican Consulate on June 9th.
 - Shanyk Fernández PS 84
 - AngelQuiñones West Prep. Academy
 - Sebastian Nikodin Community Action school
- Cynthia Dickman and Ilene Altschul have conducted a total of 75 formal school visits.
- Of the schools that had Quality Reviews, this year 5 received proficient or well developed ratings and 3 have results that are not available at this time. The results are as follows:
 - 145- 10 Proficient
 - 087- 7 WD and 3 proficient
 - 191 – 10 Proficient
 - 256 – 10 Proficient
 - 208 – 1 WD, 9 Proficient
 - 149 – not released
 - 415 – not released
 - 242 – not released
- The District 3 Art Fair was on May 24th and 25th. Thank you to the Presidents Council- Jimmie, DJ, Tracy, PS 163 and Mr. Lopez, Mr. DeBerry, Elizabeth Espert CSD3 UFT Representative and the participating schools
- Ilene Altschul went to the Borough Arts Festival. It was amazing. She is so proud of all the students

- MS 54, PS 149, PS 166, PS199, PS 208, MS 258, PS 334, MS 415 had student participate in the Visual Arts Exhibit at MoMA on June 5th 6-8 p.m.
- MS 54, PS 145, MS 415, MS 421, MS 862, MS 291 participated in the Performing Arts Showcase at Apollo Theater on June 6th 6-8 p.m.
- The G & T program at M191 -All students received offers. Families must accept by next week.
- Summer School will run from July 5th to August 10th from 8:30-2:30 p.m. The sites are M163, M076, M054, M088 (Wadleigh and FDA II)
- The Chancellor released her Equity and Excellence Diversity Plan
 - For District 3, moving forward, the biggest impact is on middle school. There will be blind admissions beginning 2019. A blind admissions process will help parent by not having to worry about which school to rank 1st. Ilene Altschul will work with Josh Wallach's team and the Office of Enrollment and the Principals to discuss the impact of blind admissions and what their admissions and screening process may look like.
- Pre-K-- There will be 6 Pre-K classes at 084, 5 classes at 180, 4 classes at 191, and 3 at 452. The rest will remain the same. Schools are working their waitlists.
- PS 9 has 26 on its Kindergarten waitlist. It would be at 16 but 10 new families moved into the zone.

| School Name | Grade Level | Applicants | Matches | # Waitlist |
|--|-------------|------------|---------|------------|
| P.S. 163 ALFRED E. SMITH | K | 240 | 30 | 124 |
| P.S. 165 ROBERT E. SIMON | K | 148 | 35 | 54 |
| P.S. 166 THE RICHARD RODGERS SCHOOL OF THE ARTS AND TECHNOLOGY | K | 414 | 50 | 265 |

- G&T letters went out June 5th. 933 students tested. 396 students were eligible. 297 applied and 153 offers were made.
- Rezoning Transfer Process Update:
 - 73 students received offers to PS 87 through the transfer process
 - 48 of these students accepted their offer to PS 87
 - 27 students received offers to PS 199 through the transfer process
 - 21 of these students accepted their offer to PS 199
 - Of the 69 students that accepted offers to either PS 87 or 199, 68 currently attend PS 452.
- My Brother's Keeper Grant
 - Meeting was last week. They wanted to know the plans for summer. They wanted the money spent before receiving the money. It was supposed to begin in October.
 - Isoke Nia from Literacy Inc is holding a training for all D3 teachers this summer on August 2nd and 3rd.
 - There are \$2000 in allocated funds. This might work for summer school sites. Possibly one more date may be added the last week of August.
- Harlem Update and Outreach
 - Ilene Altschul has been meeting with SLTs in Harlem. These meetings are just to share ideas, begin discussions and gather feedback. We want to be sure we are getting feedback from the community around about these ideas.
 - Matt Angell added that concerning 165 and Mott Hall II, 165 may be truncated to create a solid elementary. This will be shared with the SLT and PTA on June 21
 - Liz Espert added that teachers were concerned that the middle school was to blame.

- Regarding 185 and 208, right now there is a Pre-k to 2nd grade and a 3rd to 5th grade in tandem buildings. We are looking at consolidating the school into one Pre-k to 5th grade school.
- Regarding 241 STEM institute, it was discussed that the school could change into a non-zoned progressive school in Harlem. It was brought up that they would need more space. There would be a need to change the DBN. Closing and reopening with current students keeping their seats. A lottery process and targets would be looked at to support the families in the area. We want to increase educational opportunities and programming. Teachers would receive professional development to prepare for the new style of instruction.
- Wadleigh- The idea was shared of truncating the middle school since the middle school is struggling due to its size. The High school is stronger and could be showcases as an arts school.
- Another idea shared was the idea of possibly creating a standalone middle school in 2019
- These ideas came from stakeholders as ways to promote healthy enrollment and successful learning environments.

High School Report by Kevin Froner

- D3- majority met for final conference
- Helpful Resource- a book entitled Courageous Conversations About Race. There will be a PD next year, a book club and PD over the summer
- MLK Greenhouse to set a fundraising date with Whole foods. It will be a one day giveback to help with the final funding for the hydroponic farm.

President's Council Report by Kerri Keiger and Jimmie Brown

- May Meeting- On the 19th they focused on elections. Working with schools on updates to A-660- Bylaw updates.
- Elections are tomorrow June 21, 2017.

DCEP- Tami Sturm

- Drafting the 2017-18 District Comprehensive Educational Plan in the iPlan Portal
- Summary: New York State's Draft ESSA Plan handout
- Matt Angell handed out a draft of changes to DCEP
Suggested changes
 - 5A- By June 2018
 - 5B- Revise based on data from school survey
 - 5D- Questions were raised about the number of teacher observations and the time of the observations.
 - Issues arose around contract/CSA and best practices
 - 5E- Need to identify which schools have less than 90%
- ESSA Plan
 - Summary of ESSA Plan was shared.
 - There is a link on Summary for webinar
 - 45 speakers were present. They discussed transfer schools.
 - NYC had meetings in all boroughs
 - The webinar link is www.p12.nysed.gov/accountability/essa.html
 - UFT also held meetings to discuss ESSA and transfer schools.

SLT support

- School updates- Cynthia Dickman visited 859. The meeting ran well. They broke into groups to discuss CEP goals and what goals were met and if goals weren't met what needed to be changed.
- SLT suggested activities- was reviewed and shared
- Principals need to do budget alignment with CEP.
- June 30th goals should be in for CEP
- Feedback will be given by Central and D3 team
- Budget alignment must be done.

Safety

- Schools could use more support. Youth officers were very helpful in the past.
- Students are often transferred to PS/ IS 76.

Meeting was Adjourned 10:21am

Next meeting September 20, 2017