

COMMUNITY EDUCATION COUNCIL DISTRICT 3

154 West 93rd Street New York, New York 10025 - Room 204 Tel (212) 678-2782 Fax (212) 678-2804 Email: CEC3@schools.nyc.gov

Jill Rackmill

Co-President

Kristin Savov

Co-President

Michelle Lee **Vice**

President

Jonathan Zacks, IEP

Treasurer

Sequoia Bilal, BP

Appointee **Secretary**

Dr. Reginald Higgins **IA**

Superintendent

Greenfield Wendylyz Martinez Noah

Odabashian Stella Kross

Yael Denbo Sharon Meiri Fox BP

Appointee

Council Members:

Ana Quiñones

Student

Member

Vacant D75

Felcia Reese-Amos ELL

CEC 3 **Draft** Joint Calendar & Business Meeting Minutes

Date: August 11, 2026

Time: 6:30 PM – 9:10 PM

Location: P.S. 145 The Bloomingdale School 150 W 105th ST. New York, NY 10025 Hybrid (In-person and zoom)

Calendar Meeting

• **Call to Order & Roll Call** -6:44 PM

Members present (in person or online) Noah Odabashian, Jill Rackmill, Dr. Wendylyz Martinez, Yael Denbo, Sharon Meiri Fox,

Anna Quiñones Greenfield - Excused -Zoom

Felicia Reese Amos- Excused -Zoom

Jonathan Zacks- Excused –Zoom

Kristin Savov –Excused- Zoom

Michelle Lee- Excused –Zoom

Sequoia Bilal, - Unexcused-Zoom

❖ **Approval of Minutes**

The Council reviewed the minutes from the July 2026 Joint Calendar and Business Meeting. No corrections were raised apart from the addition of the Co-Presidents' Report. As quorum was not present, no formal vote was taken

❖ **Co-President Report** – Co-President Jill Rackmill provided updates on district matters, including:

- The Superintendent previously advised that the only District 3 utilization proposal currently under consideration for the 2026-2027 school year is a potential relocation of Center School.
- New York State assessment results were recently released and will require further review and discussion.
- Summer capital improvement projects are underway across the district:
 - PS 149 roof repairs and schoolyard renovation
 - Completion of the new playground at PS 75
 - Classroom sink and cabinet upgrades at PS 242
 - Auditorium renovations at PS 165
 - Playground and infrastructure improvements at PS 9
- Follow-up was received regarding CEC 3's air conditioning resolution. The DOE reiterated support for safe and comfortable learning environments while balancing capital priorities.
- The Council is seeking a Student Member for the 2026-2027 school year. Eligible applicants must be incoming high school seniors residing in District 3 and active in student leadership.

❖ **Superintendent Dr. Reggie Higgins** [Superintendent's Report](#)

Personnel and District Operations Updates

- Announced the appointment of Caitlin Caldwell as Interim Acting Principal of PS/IS 191.
- Reported that the district 3 Office is tentatively scheduled to relocate to the PS/IS 191 building on September 4, 2026.

Center School and PS 9 Space Allocation

Superintendent Higgins addressed concerns regarding Room 330 at PS 9 and Center School, explaining that:

- He had previously supported assigning Room 330 to PS 9.
- After additional review, he determined the room should remain part of Center School's instructional program while relocation planning continues.
- The district is reviewing special education service delivery and classroom readiness to ensure compliance with students' IEPs.
- The search for a permanent Center School location continues, and a potential site has been identified but not yet announced pending further engagement with affected school communities.
- The Superintendent emphasized transparency, collaboration, and rebuilding trust with both school communities.

DYCD and After-School Programs

Updates were provided regarding DYCD transitions and after-school programming:

- LEAP replaced the YMCA at PS 145.
- YMCA transitions are underway at several schools.
- Most District 3 programs are expected to operate at full capacity.
- Staffing and transition challenges remain at a small number of sites, including the Computer School, PS 242, and West End Secondary School.

State Assessment Results

Superintendent Dr. Higgins reviewed preliminary New York State assessment results:

- Literacy results showed declines in several grades and reductions in Level 4 performance. • Grade 5 literacy results require additional analysis.
- Mathematics results were more stable, with improvements in several grades. • District leadership plans deeper analysis using multiple data sources before drawing conclusions.
- Superintendent Dr. Higgins emphasized a focus on strong Tier 1 instruction, literacy improvement, MTSS implementation, and academic rigor for all students, including advanced learners.

❖ Summer Rising Presentation 2026 - Cindy Cassius, District Summer Lead.

Highlights included:

- District 3 Summer Rising sites serve students across elementary, middle school, and ESY programs.
- Strong collaboration occurred among school leaders, community-based organizations, and district staff.
- Students participated in academic programming, enrichment activities, arts, STEM, social-emotional learning, and recreational opportunities.
- Successful completion of middle school graduation activities for participating students. • Areas identified for future growth included transportation communication, staffing consistency, enrichment expansion, and family engagement.
- The district plans to build lessons learned as schools prepare for the 2026-2027 school year.

❖ Committee Reports- Capital Planning Committee- Co-President Kristin Savov

- Joshua Adams from the School Construction Authority has begun holding monthly meetings with CEC representatives.
- Questions regarding district capital projects remain under review by SCA staff.

❖ **Liaison Reports-**

- Leadership changes at PS/IS 191, including appointment of an Interim Acting Principal and Assistant Principal.
- Center School Relocation Committee meetings continue regarding a possible relocation with a target timeline of Fall 2027.

❖ **Public Comment**

No members of the public spoke during the public comment period.

Adjournment- 7:56PM

Business Meeting

- Call to Order & Roll Call –8:50PM

Members present (in person or online) Noah Odabashian, Jill Rackmill, Dr. Wendy Liz Martinez, Yael Denbo, Sharon Meiri Fox,

Anna Quiñones Greenfield - Excused -Zoom

Jonathan Zacks- Excused –Zoom

Kristin Savov –Excused- Zoom

Michelle Lee- Excused –Zoom

Sequoia Bilal, - Unexcused

❖ **Old Business- None Currently**

❖ **New Business**

○ **Letter in Support of PS 241 STEM Institute**

- The Council discussed concerns regarding the co-location of the PS 241 STEM Institute with charter schools in its building.
- Safety concerns related to placement of 3-K and Pre-K classrooms on upper floors. • Potential need for additional first-floor classroom space.
- Possible advocacy letter supporting PS 241's request for a review of room allocation and building utilization.
- Future discussions regarding public school access to space in co-located buildings.

○ **Review of Expense Report Submission Procedure** -Administrative Assistant Ms.

Lloyd reviewed with CEC 3

- Reimbursement of submission procedures.
- Documentation requirements for transportation and liaison-related visits. •

Childcare and internet reimbursement allowances.

- Status of copier lease, website (Wix), and Constant Contact expenses. •

Proposed future budget modifications to address P-card funding needs.

- **Review of CEC 3 Liaison Role/Assignments**

- Maintaining contact with assigned schools is important.
- Attending School Leadership Team meetings when possible.
- Visiting schools two to three times annually.
- Identifying school capital needs and concerns.
- Submitting activities through monthly reporting processes.

- **Review of attendance policies bylaws and Chancellor's Regs**

- **CEC 3 2026-2027 Budget Modification**

- **CEC 3 Committees-**

- Revitalizing committee work.
- Potential committees focused on school utilization, enrollment, AI and technology in schools, and broader district issues.
- Future family engagement opportunities.
- Possibility of a legislative breakfast and other community events.
- Recruiting public participation in committee activities.
- **CEC 3 2026-2027 Meeting Dates and Locations**-The Council reviewed proposed meeting dates and locations for the upcoming year, including:

Calendar Meeting Dates (Tentative Dates)

- September 15, 2026
- October 20, 2026
- November 17, 2026
- December 15, 2026
- January 19, 2027
- February 23, 2027
- March 16, 2027
- April 20, 2027
- May 18, 2027
- June 15, 2027

Business Meetings (Tentative Dates)

- October 6, 2026
- December 1, 2026
- February 2, 2027
- April 6, 2027

Members also discussed possible meeting locations and accessibility considerations throughout the district.

Adjournment- 9:10PM

Draft